

**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF PLEASANT VIEW CITY, UTAH**

September 13, 2016

The public meeting was held in the city office at 520 West Elberta Dr. in Pleasant View, Utah, commencing at 6:00 P.M.

MAYOR: Toby Mileski

COUNCILMEMBERS: Scott Boehme
Jerry Burns (*absent*)
Steve Gibson
Boyd Hansen
Sara Urry

STAFF: Melinda Greenwood Laurie Hellstrom
Ryon Hadley Elaine Larson

VISITORS: Tony Pitman Doug Meldrum
Aaron Child Vern Child
Louis Child Justin Urry
Carson Jones Jaden Spendlove

Pledge of Allegiance: Toby Mileski

Opening Prayer, Reading or Expression of Thought: Toby Mileski

Comments/Questions for the Mayor & Council for items not on the agenda.

No comments were given.

Consent Items:

Motion was made by CM Gibson to approve the consent items (minutes of August 9, 2016 and August 23, 2016 (open), and the bills of Pleasant View City.) 2nd by CM Boehme. Voting aye: CM Boehme, CM Gibson, CM Hansen, and CM Urry. Motion passed 4-0.

1. Economic Development Discussion, Q & A with Doug Meldrum, Economic Development Consultant.

Doug Meldrum had an economic development discussion with the city council. No action taken.

2. Report from Councilmember Gibson on the Utah Outdoor Recreation Summit.

Steve Gibson: I attended the Utah Outdoor Recreation Summit. It dealt a lot with development and what draws people to areas. In the eyes of people we are not Pleasant View but we are Ogden. We need to work as groups or take the spill-out from Ogden. We need to find our views and path and have something to draw people here. I met Steve Fishburn who is an economic person in Ogden. I told him that I wanted a meeting with him. I would like to pursue a meeting with him.

3. Discussion and possible approval of a contract for Small Claims Court Services (Presenter: Melinda Greenwood)

Motion was made by CM Boehme to approve the contract for Laura Barker for Small Claims Court Services. 2nd by CM Gibson. Voting aye: CM Boehme, CM Gibson, CM Hansen, and CM Urry. Motion passed 4-0.

4. Discussion and possible approval of a Management Analyst Job Description. (Presenter: Melinda Greenwood)

The job description for a proposed Management Analyst job was discussed. The concerns were: The title and the pay range of \$43,220 to \$61,318 when the range from the council was \$40,000. The scope of work is not the scope for someone to manage projects. It should not be a supervisory position or a management level position and it should not require an MPA, which all increase the pay range. It should only require a maximum of 2 years of experience. Change the job description referencing budget items to the same description as on all the other jobs descriptions. Delete the resolving complaints section because that is not what a project person should be doing. The job description is too wordy and there are too many things listed. Reduce it to one page. Combine all of the items listed under the Required Knowledge and Skills and change 'required' to 'become familiar with'. Keep duties as assigned. The first priority is projects. We need someone with common sense. Melinda needs to decide whether to have one planner at \$70K or two employees at \$50K and \$40K. The word needs to get out about the job and it should also be given to WSU. The job description will be changed and posted.

5. Discussion on Policies and Procedures of the Governing Body. (Presenter: Mayor Mileski)

Mayor Mileski: go through the samples from other city. I would like a short policy that can be attached to each agenda. I will type up a draft and send it out to the councilmembers for comments.

6. Approval of a Memorandum of Understanding by and between the Weber Basin Water Conservancy District and Pleasant View City for the purposes of establishing easements, storm drain and other particulars. (Presenter: Melinda Greenwood)

Motion was made by CM Boehme to approve the Memorandum of Understanding by and between the Weber Basin Water Conservancy District and Pleasant View City for the purposes of establishing easements, storm drain and other particulars. 2nd by CM Urry. Voting aye: CM Boehme, CM Gibson, CM Hansen, and CM Urry. Motion passed 4-0.

7. Approval of a contract with Meridian Engineering in an amount not to exceed \$9,500 for traffic engineering services. (Presenter: Melinda Greenwood)

Mayor Mileski: this item was removed from the agenda.

Other Business:

There will be no city council meeting on September 27th.

CM Gibson: what is the timing to purchase property for the water? Melinda Greenwood: Dave Skeen thinks it is worth more. We will be getting the value of the property.

Mayor Mileski: there are a few grants that we will be applying for. One grant to pay for the General Plan work and another grant for work on 2550 N. Melinda Greenwood: Jay will paint the curb by The Cove red. CM Boehme: Harrisville City needs to also apply for road improvements on 2550 N. It's our road but it's their developments on the south side of the road.

Adjournment: 8:43 PM